

# Kansas Fairs & Festivals Association

## Hall of Fame

**DUE DATE: November 10<sup>th</sup>**

### *Policies and Procedures*

(Updated 9/10/2011)

1. The executive director will mail applications to all members and associate members a nomination form and will post on the web with instructions.
2. Each fair and festival must be a current member of the Kansas Fairs & Festivals Association and have been a member for the previous five years.
3. Each Associate that has been nominated must be a current member of the Kansas Fairs & Festivals Association and have been a member for the previous five years.
4. Each Fair/ Festival/ Associate member is allowed one nomination each calendar year. **If a Fair/Festival/Associate member has a nomination selected they can not submit a nomination the next year.**
5. As the Kansas Fairs & Festivals Association Hall of Fame is a prestigious award and the selection of each years Hall of Fame award will be limited to Three (3) individuals from the Fairs and/or Festivals and One (1) individual from the Associate Members. *(In the event that No Nomination is submitted from the associates one more HOF award may be given to an association member)*
6. Nominations of persons not selected for the current Hall of Fame can be kept on file and considered for the next two years provided the membership by the Fair/ Festival/ Association who employed or nominated the individual is kept current. In the event the nominee should pass away during this time period the nomination shall be honored for the HOF.
7. Nominations must be postmarked to the Kansas Fair & Festivals Association no later than the date determined by the Hall of Fame selection committee.
8. Selection for the Hall of Fame will be made by the selection committee appointed by the Kansas Fairs & Festivals Association President. The winners will be presented to the board of directors for approval. Selected individuals will be inducted into the Hall of Fame at the annual convention in January.
9. The Kansas Fair & Festivals Association board of directors recognize that there are numerous volunteers, staff members and industry professional that are deserving of the Hall of Fame Award, but because the limited number of awards available, the board has concluded that deceased members are not eligible to be nominated for the Hall of Fame.